



COSTA MESA
EMERGENCY SERVICE
AMATEUR COMMUNICATIONS

Applicant's Name: _____ Date: _____

MESAC Membership Application Package

To be completed by applicant and returned to the Membership Secretary.

Attendance Prerequisite verified by: _____

Interviewed by: _____ Date: _____

Approved by: _____ Date submitted: _____

Information for the Applicant

The Costa Mesa Emergency Service Amateur Communications (MESAC) organization is comprised of amateur radio operators dedicated to serving the community and the public as duly authorized volunteer employees of the city of Costa Mesa. Prospective members undergo a formal application process, including a police department background check, and once approved, carry a city identification card while on official duty with the organization.

MESAC operates under the Auxiliary Communications Services (ACS) Program and is a member of the Radio Amateur Civil Emergency Service (RACES). MESAC personnel may be utilized whenever RACES is activated and after authorization has been given to activate the organization in an official capacity by the City's Telecommunication's department. Under no circumstances are MESAC members to act on behalf of the organization, the City of Costa Mesa or RACES unless officially activated by the Costa Mesa Telecommunications Department. No member will respond to the scene of an event unless directed to do so by the Telecommunications Department or MESAC official. Responding to the scene of an event without being officially dispatched is grounds for immediate dismissal from MESAC.

MESAC members participate in weekly nets on the Costa Mesa N6TVZ repeater, which is located atop the City Hall building. All members are required to check in to a minimum of two nets per month. The repeater is equipped with an autopatch that is available for use by all MESAC members. In the event of an unusual occurrence, such as an earthquake, MESAC members should check into the N6TVZ repeater to give a brief report and await instructions for a possible RACES/MESAC activation.

The identification card presented to MESAC members remains the property of the City of Costa Mesa and must be surrendered immediately should the member leave the organization of his or her own accord, or if the member is asked to leave the organization. A member is considered inactive when he or she fails to attend three consecutive monthly meetings or misses four consecutive weekly nets. A member may also be considered inactive if he or she fails to participate in any MESAC events, drills or training sessions. In order to remain on the active status list, members must remain active within the organization.

Note: The information furnished in the following pages will be processed only after the prospective member has attended three monthly meetings and has regularly checked-in to the weekly Monday night MESAC net. A general meeting is held on the fourth Wednesday of each month.

Instructions:

- 1.) Complete the attached forms.
- 2.) Obtain sign-off of attendance/participation prerequisite.
- 3.) Have informal interview with MESAC board of directors.
- 4.) Return Application package to membership secretary.
- 5.) Upon notification of acceptance/approval by the City of Costa Mesa - setup an appointment with the membership secretary to have a Photo taken and ID card created.
- 6.) Submit request to the Telecommunications Department for uniform.
- 7.) Complete the separate Disaster Service Worker Volunteer (DSWV) card and attach a copy to this application.

City of Costa Mesa RACES/MESAC Application

By submitting this application for an unpaid volunteer appointment as a Disaster Services Worker in the class of "Communications Volunteer" for the City of Costa Mesa, I acknowledge and accept the following conditions:

- * I understand that my appointment is contingent upon completion of a brief, confidential, criminal history/background investigation to the satisfaction of the Costa Mesa Police Department and the Telecommunications Department.
- * I understand that I will be covered by State Worker's Compensations only while acting on behalf of the City of Costa Mesa when officially requested to do so as a "Communications Volunteer" Disaster Services Worker.
- * I understand that I must Advise the City of Costa Mesa Communications Department immediately upon:
 - Any change to the contact information.
 - Any change of status which could interfere with my ability to qualify to serve in this volunteer capacity.
 - Loss or damage of City identification card, uniform or equipment.
- * I understand that I must immediately surrender the City issued uniform and any property upon separation from the volunteer program or whenever the City requests such surrender of uniform and equipment.
- * I understand that the identification card and equipment issued to me for access to an emergency incident applies only when the Telecommunications Department has officially requested my presence. Its use for any other purpose is strictly prohibited.

I hereby apply to the City of Costa Mesa Radio Amateur Civil Emergency Services (RACES/MESAC) under the ACS program and authorize the Costa Mesa Police Department to conduct a criminal history/background investigation to the satisfaction of the Costa Mesa Police Department and the Telecommunications Department. As an applicant to the position of RACES Communications Volunteer with the City of Costa Mesa, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information that you may have concerning me, including information of a confidential or privileged nature. I understand that any falsification of the application documents will result in the immediate suspension from participation in RACES/MESAC.

I hereby release the City of Costa Mesa, MESAC, and representatives thereof, from liability or damage that may result from furnishing information requested.

Print Full Name: _____

Signature: _____ Date: _____

For Official City Use Only

Date Application Received: _____ Date Application sent to PD: _____ Date Application returned: _____ Approved: _____ Denied: _____ Authorized Official: _____	Costa Mesa Police Dept - Background Check <div style="text-align: center;"> _____ Approval Stamp </div> Initials: _____ Date: _____
Date Applicant Notified of Status: _____ Via: phone___ e-mail___ other _____ Applicant ID Card: Date Issued: _____ Card # _____ Expiration Date: _____ Copy of Completed Application to MESAC: by: _____ Date: _____	Uniform Issued: _____ Date: _____ Policy: _____ Shirt: _____ Jacket: _____ <i>(Applicant initial items received)</i> DSW Loyalty Oath Administered: _____ Processing completed by: _____ <div style="text-align: right;">Date: _____</div>

City of Costa Mesa RACES/MESAC Applicant Information

Full Name: _____
Last First MI

Home Address: _____

City: _____ Zip: _____

Home Telephone #: _____ Driver's License #: _____

Call Sign: _____ FCC License Class: _____

D.O.B: _____ Sex: M F

City & State of Birth: _____

Hair Color: _____ Eye Color: _____ Height: _____ Weight: _____

Employer's Name: _____

Employer's Address: _____

Work Telephone #: _____

Position Held: _____

In An Emergency, Contact: _____ Relationship: _____

Address: _____

Telephone: _____ (Home) _____ (Work)

Amateur Radio Affiliations

Please provide the names of groups/organizations/associates/jurisdictions with which you currently retain membership. Detail your position, assignment and participation with the group.

Special Training Completed or Relevant Experience

List any special training or experience that you feel is relevant to this application (CERT, Red Cross, Citizen's Police Academy, Search and Rescue etc).

Languages Spoken (other than English)

First Aid and CPR Training

First Aid Certified: Yes No Date Expires: _____

CPR Certified: Yes No Date Expires: _____

MESAC

Amateur Radio Information

The information requested will be used by the MESAC radio officer and/or incident commander to determine how your skills will best be utilized in an emergency or planned/scheduled MESAC activities.

Full Name: _____ Callsign: _____

FCC License Class: _____ Year First Licensed: _____ Effective Date: _____ Expiration Date: _____

I consider my skill level to be: ___ Beginner ___ Intermediate ___ Advanced

Communications Equipment Owned:

(Check as applicable)

	<u>Model</u>	<u>HF</u>	<u>VHF/UHF</u>	<u>Packet/APRS</u>	<u>ATV/SlowScan</u>	<u>GPS</u>	<u>Portable</u>	<u>Base</u>	<u>Mobile</u>
1.	_____	_____	_____	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____	_____	_____	_____

Other: _____

Indicate your point of contact and availability for emergency callout.

Availability: Day _____ Evenings _____ Night _____

Home Address: _____

City: _____ Zip Code: _____

Telephone: _____ (Home) _____ (Cell) _____ (Pager)

e-mail address: _____

Are you available for callout from work? Yes ___ No ___ Maybe ___ (depends upon urgency).

Occupation: _____

Company: _____

Work address: _____

Work Telephone: _____ Ext _____ e-mail address: _____

<p>Required ISN Training Completed:</p> <p>ICS 100 _____</p> <p>SEMS G606 _____</p> <p>NIMS 700 _____</p> <p>Supplemental Documents:</p> <p>MESAC By-Laws _____</p> <p>MESAC Code of Conduct _____</p> <p>MESAC Operational Plan _____</p> <p>MESAC Actuvation Guide _____</p>	<p>Other Approved Training Completed:</p> <p>ARC _____</p> <p>CERT _____</p> <p>SAR _____</p> <p>Other Specify _____</p>
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Attach a copy of the completed DSWV Card here.